

# Application for Employment



We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, handicap or national origin.

## Personal Information

Date: \_\_\_\_\_

Name:

\_\_\_\_\_ Last First Middle

Address:

\_\_\_\_\_ Street City State Zip

Phone No.:

Referred by: \_\_\_\_\_ Are you 18 years of age or older? Yes  No

Are you a citizen of the U.S. or do you have the legal right to be employed in the United States? Yes  No

Have you ever pled guilty or "no contest" to, or have been convicted of, a misdemeanor or felony? Yes  No

If yes, please give the date(s) and details: \_\_\_\_\_

Have you been convicted of any crime (excluding minor traffic violations) including driving while under the influence of alcohol or drugs?

If yes, state the offense, location, date(s) and disposition \_\_\_\_\_

NOTE: Answering "Yes" to these questions will not necessarily disqualify you from employment. Factors such as age and time of the offense, seriousness and nature of the violation, and rehabilitation will be taken into account.

Do you have the ability, with or without reasonable accommodations, to work overtime or to travel if travel and/or overtime are required by the job for which you are applying? Yes  No

If no, please explain \_\_\_\_\_

Would you be willing and able to relocate? Yes  No

Drivers License: \_\_\_\_\_ State: \_\_\_\_\_ Type: \_\_\_\_\_ Currently Valid? Yes  No

## Employment Desired

Are you seeking  Full-time  Part-time  Temporary or summer employment?

Position: \_\_\_\_\_ Date you can start: \_\_\_\_\_ Salary Desired: \_\_\_\_\_

Are you employed now? Yes  No  If yes, may we inquire about you at your present employer? Yes  No

Have you ever worked for CP Pistons / Carrillo Industries, Inc.? Yes  No  If so, when and how long? \_\_\_\_\_

How did you learn of CP Pistons / Carrillo Industries Inc. and / or position? \_\_\_\_\_

Did a CP Pistons / Carrillo Industries, Inc. employee refer you? Yes  No  If so, please name the employee: \_\_\_\_\_

Are you now, or do you expect to be, working in any other business or job? Yes  No  If yes, please explain \_\_\_\_\_

Are there any days or hours you would be unable or willing to work? Yes  No  If yes, please specify those days or hours you would be unable or unwilling to work \_\_\_\_\_

## Education

	Name and Location of School	Graduate?	Subjects Studied/ Degree(s) Received
Elementary			
Middle School			
High School			
College			
Trade or Business school			

## Capability/Reliability

Would you be willing and able to perform all of the tasks required by the position you are applying for? Yes  No   
If not, explain \_\_\_\_\_

Do you have adequate transportation to and from work? Yes  No

Will you abide by the safety rules of this company? Yes  No

Have you ever been disciplined for violating company safety rules or regulations? Yes  No   
If yes, explain \_\_\_\_\_

How many days of work have you missed in the last 3 years due to reasons other paid holidays and vacation?

YEAR \_\_\_\_\_ NUMBER OF DAYS \_\_\_\_\_

YEAR \_\_\_\_\_ NUMBER OF DAYS \_\_\_\_\_

YEAR \_\_\_\_\_ NUMBER OF DAYS \_\_\_\_\_

## Work History

List below your last four employers, starting with the last one first.

Dates	Name and Address of Employer	Salary	Your Title or Position	Exact Reason for Leaving
From: _____ To: _____				
From: _____ To: _____				
From: _____ To: _____				
From: _____ To: _____				

Have you ever been terminated or asked to resign from any job? Yes  No

If yes, please explain circumstances: \_\_\_\_\_  
\_\_\_\_\_

Please explain fully any gaps in your employment history: \_\_\_\_\_  
\_\_\_\_\_

Please indicate any actual experience; special training and qualifications that you have which you feel are relevant to the position for which you are applying: \_\_\_\_\_  
\_\_\_\_\_

Have you ever used another name? Yes  No

Is any additional information relative to change of name, use of an assumed name, or nickname necessary to enable a check on your work and educational record? If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

## Military

Have you ever served in the military? Yes  No

Service Branch \_\_\_\_\_ Date Entered \_\_\_\_\_

Date Separated \_\_\_\_\_ Final Rank \_\_\_\_\_

## Personal References

List below three persons who know you well - not previous employers or relatives, whom you have known for at least a year.

Name	Address	Position	Years Acquainted

## Affidavit

I certify that my answers to the foregoing questions are true and correct without any consequential omissions of any kind whatsoever. I understand that if I am employed, any false, misleading or otherwise incorrect statements made on this application form during any interviews may be grounds for my immediate discharge.

I hereby authorize CP Pistons / Carrillo Industries, Inc. to contact any company or individual it deems appropriate to investigate my employment history, character and qualifications and I give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals of defamation, invasion of privacy or any other reason because of their statements.

I agree that, if I am employed, I will abide by all the rules and regulations of the company. I understand that the taking of drug and alcohol tests, when given pursuant to company policy are a condition of continued employment and refusal to take such tests when asked will be grounds for my immediate termination. I further understand that nobody at CP Pistons / Carrillo Industries, Inc. is authorized to enter into any written or verbal employment contracts with me for any definite period of time, without the express written consent of the President of the Company. I also understand that my employment is "at-will" and may be terminated by myself or by CP Pistons / Carrillo Industries, Inc. at any time for any reason or no reason at all, with or without prior notice.

Signature \_\_\_\_\_

Date \_\_\_\_\_